

**City Integrated Commissioning Board**  
 Meeting in-common of the City and Hackney Clinical Commissioning Group and the City of London Corporation

**Hackney Integrated Commissioning Board**  
 Meeting in-common of the City and Hackney Clinical Commissioning Group and the London Borough of Hackney

**City & Hackney Local Outbreak Board**

**Joint Meeting in public of the two Integrated Commissioning Boards and the Community Services Development Board on Thursday 10 September 09:30-10.00 Microsoft Teams**

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**Chair – Cllr Christopher Kennedy**

<b>Item no.</b>	<b>Item</b>	<b>Lead and purpose</b>	<b>Documentation type</b>	<b>Page No.</b>	<b>Time</b>
1.	<b>Welcome, introductions and apologies</b>	Chair	Verbal	-	09:30
2.	<b>Declarations of Interests</b>	Chair <i>For noting</i>	Paper	2-6	
3.	<b>Minutes of the previous meeting</b>	Chair <i>For approval</i>	Paper	6-10	
4.	<b>Questions from the Public</b>	Chair	None	-	
5.	<b>Papers for discussion</b>	Chair <i>For noting</i>	Papers (to follow)	-	

**Date of next meeting:**

**8 October, Format TBC**



**City and Hackney Clinical Commissioning Group**

**Integrated Commissioning  
2020 Register of Interests**

Forename	Surname	Date of Declaration	Position / Role in C&H System	Business / Organisation of the Interest	Nature of Interest / Position	Type of interest
Simon	Cribbens	12/08/2019	City ICB advisor/ regular attendee Accountable Officers Group member	City of London Corporation	Assistant Director - Commissioning & Partnerships, Community & Children's Services	Pecuniary Interest
				City of London Corporation	Attendee at meetings	Pecuniary Interest
				Providence Row	Trustee	Non-Pecuniary Interest
Sunil	Thakker	11/12/2018	City and Hackney ICB advisor/ regular attendee	City & Hackney CCG	Chief Financial Officer	Non-Pecuniary Interest
Ian	Williams	20/03/2020	Hackney ICB advisor/ regular attendee	London Borough of Hackney	Group Director, Finance and Corporate Resources	Pecuniary Interest
				n/a	Homeowner in Hackney	Pecuniary Interest
				Hackney Schools for the Future Ltd	Director	Pecuniary Interest
				NWLA Partnership Board	Joint Chair	Pecuniary Interest
				London Treasury Ltd	SLT Rep	
				London CIV Board	Observer / SLT Rep	
				Chartered Institute of Public Finance and Accountancy	Member	Non-Pecuniary Interest
				Society of London Treasurers	Member	Non-Pecuniary Interest
				London Finance Advisory Committee	Member	Non-Pecuniary Interest
				Schools and Academy Funding Group	London Representative	Non-Pecuniary Interest
				Society of Municipal Treasurers	SMT Executive	
				London CIV Shareholders Committee	SLT Rep	
London Pensions Investments Advisory Committee	Chair	Non-Pecuniary Interest				
Ruby	Sayed	07/11/2019	City ICB member	City of London Corporate	Member	Pecuniary Interest
				Gaia Re Ltd	Member	Pecuniary Interest
				Thincats (Poland) Ltd	Director	Pecuniary Interest
				Bar of England and Wales	Member	Pecuniary Interest
				Transition Finance (Lavenham) Ltd	Member	Pecuniary Interest
				Nirvana Capital Ltd	Member	Pecuniary Interest
				Honourable Society of the Inner Temple	Member	Non-pecuniary interest
				Independent / Temple & Farringdon Together	Member	Non-pecuniary interest
				Guild of Entrepreneurs	Founder Member	Non-pecuniary interest
				Bury St. Edmund's Woman's Aid	Trustee	Non-pecuniary interest
				Housing the Homeless Central Fund	Trustee	Non-Pecuniary Interest
				Asian Women's Resource Centre	Trustee & Chairperson	Non-pecuniary interest
Mark	Jarvis	02/03/2020	City ICB advisor / regular attendee	City of London Corporation	Head of Finance	Pecuniary Interest
Anne	Canning	21/07/2020	Hackney ICB advisor / regular attendee Accountable Officers Group member	London Borough of Hackney	Group Director - Children, Adults & Community Health	Pecuniary Interest
Honor	Rhodes	11/06/2020	Member - City / Hackney Integrated Commissioning Boards	City & Hackney Clinical Commissioning Group	Lay Member	Pecuniary Interest
				Tavistock Relationships	Director	Non-Pecuniary Interest
				HUHFT	Daughter is employed as Assistant Psychologist	Indirect interest
Gary	Marlowe	27/08/2020	GP Member of the City & Hackney CCG Governing Body ICB advisor / regular attendee	n/a	Registered with Barton House NHS Practice, N16	Non-Pecuniary Interest
				City & Hackney CCG Governing Body	GP Member	Pecuniary Interest
				De Beauvoir Surgery	GP Partner	Pecuniary Interest
				City & Hackney CCG	Planned Care Lead	Pecuniary Interest
				Hackney GP Confederation	Member	Pecuniary Interest
				British Medical Association	London Regional Chair	Non-Pecuniary Interest
				n/a	Homeowner - Casimir Road, E5	Non-Pecuniary Interest
City of London Health & Wellbeing Board	Member	Non-Pecuniary Interest				

Forename	Surname	Date of Declaration	Position / Role in C&H System	Business / Organisation of the Interest	Nature of Interest / Position	Type of interest
				Local Medical Committee	Member	Non-Pecuniary Interest
				Unison	Member	Non-Pecuniary Interest
				CHUHSE	Member	Non-Pecuniary Interest

Forename	Surname	Date of Declaration	Position / Role in C&H System	Business / Organisation of the Interest	Nature of Interest / Position	Type of interest
Anntoinette	Bramble	05/06/2019	Member - Hackney Integrated Commissioning Board	Hackney Council	Deputy Mayor	Pecuniary Interest
				Local Government Association	Member of the Children and Young Board	Pecuniary Interest
				Schools Forum	Member	Pecuniary Interest
				SACRE	Member	Pecuniary Interest
				Admission Forum	Member	Pecuniary Interest
				HSFL (Ltd)		Non-Pecuniary Interest
				GMB Union	Member	Non-Pecuniary Interest
				Labour Party	Member	Non-Pecuniary Interest
				Urswick School	Governor	Non-Pecuniary Interest
				City Academy	Governor	Non-Pecuniary Interest
				Hackney Play Bus (Charity)	Board Member	Non-Pecuniary Interest
				Local Government Association	Member	Non-Pecuniary Interest
				Lower Clapton Group Practice	Registered Patient	Non-pecuniary interest
Marianne	Fredericks	26/02/2020	Member - City Integrated Commissioning Board	City of London	Member	Pecuniary Interest
				Farringdon Ward Club	Member	Non-Pecuniary Interest
				The Worshipful Company of Firefighters	Liveryman	Non-Pecuniary Interest
				Christ's Hospital School Council	Member	Non-Pecuniary Interest
				Aldgate and All Hallows Foundation Charity	Member	Non-Pecuniary Interest
				The Worshipful Company of Bakers	Liveryman	Non-Pecuniary Interest
				Tower Ward Club	Member	Non-Pecuniary Interest
Christopher	Kennedy	09/07/2020	Member - Hackney Integrated Commissioning Board	Hackney Council	Cabinet Member for Health, Adult Social Care and Leisure	Pecuniary Interest
				Lee Valley Regional Park Authority	Member	Non-Pecuniary Interest
				Hackney Empire	Member	Non-Pecuniary Interest
				Hackney Parochial Charity	Member	Non-Pecuniary Interest
				Labour party	Member	Non-Pecuniary Interest
				Local GP practice	Registered patient	Non-Pecuniary Interest

Forename	Surname	Date of Declaration	Position / Role in C&H System	Business / Organisation of the Interest	Nature of Interest / Position	Type of interest
Randall	Anderson	15/07/2019	Member - City Integrated Commissioning Board	City of London Corporation	Chair, Community and Children's Services Committee	Pecuniary Interest
				n/a	Self-employed Lawyer	Pecuniary Interest
				n/a	Renter of a flat from the City of London (Breton House, London)	Non-Pecuniary Interest
				Member	American Bar Association	Non-Pecuniary Interest
				Masonic Lodge 1745	Member	Non-Pecuniary Interest
				Worshipful Company of Information Technologists	Freeman	Non-Pecuniary Interest
				City of London School for Girls	Member - Board of Governors	Non-Pecuniary Interest
				Neaman Practice	Registered Patient	Non-Pecuniary Interest
Andrew	Carter	12/08/2019	City ICB advisor / regular attendee	City of London Corporation	Director of Community & Children's Services	Pecuniary Interest
				Petchey Academy & Hackney / Tower Hamlets College	Governing Body Member	Non-pecuniary interest
				n/a	Spouse works for FCA (fostering agency)	Indirect interest
David	Maher	19/06/2019	Accountable Officers Group Member ICB regular attendee/ AO deputy	City and Hackney Clinical Commissioning Group	Managing Director	Pecuniary Interest
				World Health Organisation	Member of Expert Group to the Health System Footprint on Sustainable Development	Non-Pecuniary Interest
				NHS England, Sustainable Development Unit	Social Value and Commissioning Ambassador	Non-Pecuniary Interest
Rebecca	Rennison	26/08/2020	Member - Hackney Integrated Commissioning Board  Deputy Mayor and Cabinet Member for Finance, Housing Needs and Supply	Freelance Project Work		Pecuniary Interest
				Hackney Council	Cabinet Member for Finance and Housing Needs	Pecuniary Interest
				Cancer52Board	Member	Non-Pecuniary Interest
				Clapton Park Tenant Management Organisation	Board Member	Non-Pecuniary Interest
				North London Waste Authority	Board Member	Non-Pecuniary Interest
				Residential Properties		Non-Pecuniary Interest
				GMB Union	Member	Non-Pecuniary Interest
				Co-Operative Party	Member	Non-Pecuniary Interest
				Labour Party	Member	Non-Pecuniary Interest
				Fabian Society	Member	Non-Pecuniary Interest
				English Heritage	Member	Non-Pecuniary Interest
				Pedro Club	Board Member	Non-Pecuniary Interest
				Chats Palace	Board Member	Non-Pecuniary Interest
Henry	Black	03/03/2020	NEL Commissioning Alliance - CFO	Barking, Havering & Redbridge University Hospitals NHS Trust	Wife is Assistant Director of Finance	Indirect interest
				Tower Hamlets GP Care	Daughter works as social prescriber	Indirect interest
				NHS Clinical Commissioners Board	Member	Non-financial professional
Jane	Milligan	26/06/2019	Member - Integrated Commissioning Board	NHS North East London Commissioning Alliance (City & Hackney, Newham, Tower Hamlets, Waltham Forest, Barking and Dagenham, Havering and Redbridge CCGs)	Accountable Officer	Pecuniary Interest
				North East London Sustainability and Transformation Partnership	Senior Responsible Officer	Pecuniary Interest
				n/a	Partner is employed substantively by NELCSU as Director of Business Development from 2 January 2018 on secondment to Central London Community Services Trust.	Indirect Interest
				Stonewall	Ambassador	Non-Pecuniary Interest
				Peabody Housing Association Board	Non-Executive Director	Non-pecuniary interest
Mark	Rickets	24/10/2019	Member - City and Hackney Integrated Commissioning Boards  Primary Care Quality Programme Board Chair (GP Lead)  Primary Care Quality Programme Board Chair (GP Lead)  CCG Chair Primary Care Quality Programme Board Chair (GP Lead)	City and Hackney Clinical Commissioning Group	Chair	Pecuniary Interest
				Health Systems Innovation Lab, School Health and Social Care, London South Bank University	Wife is a Visiting Fellow	Non-financial professional interest
				GP Confederation	Nightingale Practice is a Member	Professional financial interest
				HENCEL	I work as a GP appraiser in City and Hackney and Tower Hamlets for HENCEL	Professional financial interest

Forename	Surname	Date of Declaration	Position / Role in C&H System	Business / Organisation of the Interest	Nature of Interest / Position	Type of interest
			CCG Chair Primary Care Quality Programme Board Chair (GP Lead)	Nightingale Practice (CCG Member Practice)	Salaried GP	Professional financial interest
Jake	Ferguson	30/09/2019	Chief Executive Officer  Member	Hackney Council for Voluntary Service  Voluntary Sector Transformation Leadership Group which represents the sector across the Transformation / ICS structures.	Organisation holds various grants from the CCG and Council. Full details available on request.	Professional financial interest  Non-financial personal interest
Helen	Fentimen	14/02/2020	City of London Member	Member, Labour Party  Member, Unite Trade Union  Chair, Governors Prior Weston Primary School and Children's Centre		Non-financial personal interest  Non-financial personal interest  Non-financial personal interest
Tracey	Fletcher	26/08/2020	Chief Executive - Homerton University Hospital	Inspire, Hackney	Trustee	Non-pecuniary interest
Sandra	Husbands	26/08/2020	Director of Public Health	Association of Directors of Public Health Faculty of Public Health Faculty of Medical Leadership and Management	Member Fellow Member	Non-Pecuniary Interest Non-Pecuniary Interest Non-Pecuniary Interest
Jon	Williams	02/03/2020	Attendee - Hackney Integrated Commissioning Board	Healthwatch Hackney	Director  - CHCCG Neighbourhood Involvement Contract - CHCCG NHS Community Voice Contract - CHCCG Involvement Alliance Contract - CHCCG Coproduction and Engagement Grant - Hackney Council Core and Signposting Grant  Based in St. Leonard's Hospital	Pecuniary Interest

**Meeting-in-common of the Hackney Integrated Commissioning Board**  
(Comprising the City & Hackney CCG Integrated Commissioning Committee and the London Borough of Hackney Integrated Commissioning Committee)

and

**Meeting-in-common of the City Integrated Commissioning Board**  
(Comprising the City & Hackney CCG Integrated Commissioning Committee and the City of London Corporation Integrated Commissioning Committee)

and

**Community Services Development Board**  
(Comprising system colleagues from across the City & Hackney geographic area)

**Integrated Commissioning Board – Local Outbreak Board Session**

**Minutes of meeting held in public on 13 August 2020**  
**Microsoft Teams**

**Present:**

**Hackney Integrated Commissioning Board**

Hackney Integrated Commissioning Committee

Cllr Christopher Kennedy	Cabinet Member for Health, Adult Social Care and Leisure (ICB Chair)	London Borough of Hackney
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Cllr Caroline Woodley	Cabinet Member for Families, Early Years and Play	London Borough of Hackney
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Cllr Rebecca Rennison	Cabinet Member for Finance, Housing Needs and Supply	London Borough of Hackney
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City & Hackney CCG Integrated Commissioning Committee

Dr. Gary Marlowe	Governing Body GP Member	City & Hackney CCG
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Jane Milligan	Accountable Officer	City & Hackney CCG
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Honor Rhodes	Governing Body Lay member	City & Hackney CCG
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**City Integrated Commissioning Board**

City Integrated Commissioning Committee

Randall Anderson QC	Chairman, Community and Children's Services Committee	City of London Corporation
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Mary Durcan	Member, Community & Children's Services Committee	City of London Corporation
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Marianne Fredericks	Member, Community and Children's Services Committee	City of London Corporation
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**In attendance**

David Maher	Managing Director	City & Hackney CCG
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Denise D'Souza	Director of Adult Social Care	London Borough of Hackney
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Diana Divajeva	Principal Public Health Analyst	London Borough of Hackney
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Jake Ferguson	Chief Executive Officer	Hackney Council for Voluntary Services
Jonathan McShane	Integrated Care Convenor	City & Hackney CCG
Jon Williams	Executive Director	Healthwatch Hackney
Kiran Rao	Project Manager – Local Outbreak Board	London Borough of Hackney
Laura Sharpe	CEO	City & Hackney GP Confederation
Nina Griffith	Workstream Director: Unplanned Care	Homerton University NHS FT
Paul Coles	General Manager	Healthwatch City of London
Richard Fradgley	Director of Integrated Care	ELFT
Dr. Sandra Husbands	Director of Public Health	London Borough of Hackney
Stella Okonkwo	Integrated Commissioning Programme Manager	City & Hackney CCG
<b>Apologies – ICB members</b>		
Dr Mark Rickets	Chair	City & Hackney CCG
Cllr Anntoinette Bramble	Cabinet Member for Education, Young People & Childrens’ Social Care	London Borough of Hackney
<b>Other apologies</b>		
Andrew Carter	Director, Community & Children’s Services	City of London Corporation
Anne Canning	Group Director, Children, Adults and Community Health	London Borough of Hackney
Ian Williams	Group Director, Finance and Corporate Services	London Borough of Hackney
Sunil Thakker	Director of Finance	City & Hackney CCG

## 1. Welcome, Introductions and Apologies for Absence

- 1.1. The Chair, Randall Anderson, opened the meeting, and it was noted that he was acting as Chair in place of Cllr Kennedy. The ICB for the first 30 minutes was operating in its capacity as the Local Outbreak Board.
- 1.2. Apologies were noted as listed above.

## 2. Declarations of Interests

- 2.1. The **City Integrated Commissioning Board**
  - **NOTED** the Register of Interests.
- 2.2. The **Hackney Integrated Commissioning Board**
  - **NOTED** the Register of Interests.



### **3. Questions from the Public**

- 3.1. There were no questions from members of the public.

### **4. Standard Operating Procedures**

- 4.1. Dr. Sandra Husbands & Kiran Rao introduced the paper. It was noted that a suite of standard operating procedures had been developed for a variety of settings that would outline both individual and organizational responsibility in the case of an outbreak of covid-19.
- 4.2. A member of the public asked how the local authority worked with organisations in practice. Kiran Rao responded that there were single points of contact within each organisation who would liaise with comms. Dr. Sandra Husbands added that if an individual was tested, and then contacted by NHS Test and Trace, part of that contact would include asking for details on where they worked. That information would then be passed onto the coronavirus response cell. Single cases would be considered “situations” rather than outbreaks. Risk assessments would then be carried out. Individuals who were isolating would also be provided information from NHS Test and Trace on how they could get in touch with their local authority.
- 4.3. The City Integrated Commissioning Board
  - **NOTED** the report.
- 4.4. The Hackney Integrated Commissioning Board
  - **NOTED** the report.

### **5. Finance Report**

- 5.1. Dr. Sandra Husbands introduced the paper. Randall Anderson noted concerns that money had been apportioned out before we were told that we were to be more involved with NHS Test and Trace. Dr. Sandra Husbands responded that the implications of this were still unclear. There may be extra capacity required. We would also be looking at how to use the extra capacity we already have for things which do not require much training or experience. Successful contact tracing, however, relied upon local connections.
- 5.2. Cllr Kennedy mentioned that the cost split did not seem proportional to allocation. Dr. Sandra Husbands responded that the split had been roughly 80-20, and that this was not strictly proportional. The split does, however, follow that of other shared responsibility or salaried posts.
- 5.3. Dr. Sandra Husbands also outlined that money would operate via a grants program managed by Hackney CVS and a volunteering program run by the Hackney volunteer center. There were also community champions who were encouraging people to engage with NHS Test and Trace.
- 5.4 **The City Integrated Commissioning Board**
  - **NOTED** the report.
- 5.5 **The Hackney Integrated Commissioning Board**
  - **NOTED** the report.

## 6. Covid-19 Intelligence Presentation

6.1 Diana Divajeva introduced the item. There had been an increase in the number of tests in July, and in August this level of testing seems to have stabilised. Most of the cases were related to schools, workplaces, nurseries and hospitals.

- **Diana Divajeva to discuss age distribution of covid-19 cases with Honor Rhodes.**

6.2 Dr. Sandra Husbands added that we were able to recognise that the household clusters which were the source of the recent outbreak had been largely concentrated in the Haredi community. The data received was therefore from the community itself. We had also communicated with whole households and schools.

- **Dr. Sandra Husbands to include infection levels in the City of London in future reports.**

6.3 Councillor Woodley stated that she had heard of stories of individuals being turned away from testing centres and asked why this was the case. Dr. Sandra Husbands responded that the Stamford Hill testing center had made provision for walk-in appointments but this was not the case for other mobile testing centres. London boroughs were all trying to establish fixed walk-in testing sites.

6.4 Cllr Rennison asked if the age profile data reflected a change in transmission patterns. Dr. Sandra Husbands responded that it was not possible to say so definitively. It may be that transmission patterns have shifted in part, however antigen and antibody testing during the peak of covid-19 infections had also shown that the majority of infections were in younger people.